

District Risk Manager '06-'08
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Kiwanis Club of West Seattle

Each Kiwanis Club in the United States needs to have a Safety Manager/Officer to:
protect the children, save Kiwanian lives, reduce the liability

Kiwanis Clubs should **Manage the Risk** by one of these three methods:

Avoid – Do Not Do
Insure- Buy local insurance
Monitor, Engineer, Protect

To protect your club make sure

Your Kiwanis Club is Incorporate with the Secretary of State in your State
Pay Dues and add fees promptly. No ne member is insured unless they are on the official club roster.

Purchase Errors & Omissions for Officers & Directors

File Tax Returns

Authorize one person to check backgrounds

Check Backgrounds – KEEP Confidential

Club Board needs to set standards for accepting or rejecting. Consult the groups you work with such as the local school district.

Learn about prevention and protection from organizations such as the Boy Scouts of America on their web site: <http://www.scouting.org>

The following web sites will lead you to methods for obtaining background checks. Read everything in the web site and take the required training prior to starting your first background check.

Washington State: <https://watch.wsp.wa.gov>

California State: <http://ag.ca.gov>

Alaska State: <http://www.hss.state.ak.us>

Idaho State: <http://www.isp.state.id.us>

Oregon State: <http://www.oregon.gov/DHS>

British Columbia: <http://www.gov.bc.ca/>

Yukon Territories: <http://www.gov.yk.ca/>

Call or write me if you have questions. Remember the goal is to protect the children.