



— THIS IS NOT A REGISTRATION FORM —

KIWANIS INTERNATIONAL DELEGATE CERTIFICATION FORM FOR CLUB REPRESENTATION

**This form is to certify your club's voting delegates and alternates.
Delegates and alternates must also submit a completed registration form with payment to be certified.
Delegates-at-large do not need to submit this form unless representing a specific club.**

The Kiwanis International Bylaws entitles each chartered club in good standing to two (2) voting delegates and two (2) alternate delegates to represent it at an International Convention. If no club member can attend the Convention, your club may pre-arrange with one of the following to represent it as either a delegate or alternate: current or past lieutenant governor presently residing in your club's division; past district secretary presently residing in your club's division; or the current district secretary (regardless of location). Only certified delegates may receive voting credentials.

NOTE: Delegates may not be certified if their club has any indebtedness to Kiwanis International. Payment may be made on-site. Please verify your club's financial obligations are paid prior to the International Convention by contacting Kiwanis International (800/549-2647, ext. 390, toll-free in US/Canada; or 317/875-8755, ext. 390).

REGISTRANT: GIVE THIS FORM TO YOUR CLUB SECRETARY TO COMPLETE.

CLUB SECRETARY: Only one form necessary per club. No later than April 30, submit completed form as follows: **WHITE:** Kiwanis International, 3636 Woodview Trace, Indianapolis, IN 46268, USA (or Fax: 317/879-0204); **PINK:** District Secretary; **YELLOW:** Club file; **GREEN 1:** Delegate 1; **GREEN 2:** Delegate 2.

NOTE: If your club pre-arranges for someone other than a club member to represent it (by using the "Other Representatives" box below), submit all colored copies to the District Secretary, who will verify your representative(s) and distribute copies to the proper final recipients.

CLUB INFORMATION

| | | |
|--------------------|---------------|-------|
| K | _____ | _____ |
| Club Key Number | Club Name | |
| _____ | _____ | |
| Division ID Number | Division Name | |
| _____ | _____ | |
| District ID Number | District Name | |
| _____ | _____ | |

DELEGATES (Members of your club only)

| Member ID Number | Name | Address |
|------------------|-------|---------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |

ALTERNATES (Members of your club only)

| Member ID Number | Name | Address |
|------------------|-------|---------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |

OTHER REPRESENTATIVES (Not members of your club)

Use this area only if your club is unable to elect members as delegates or alternates for the Convention.

| Member ID Number | Name | Office | Year | Verified by District Secretary |
|------------------|-------|--------|-------|--------------------------------|
| 1. _____ | _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ | _____ |

CERTIFICATION

| | | | |
|--------------------------|-------|--------------------------|-------|
| _____ | _____ | _____ | _____ |
| Club President Signature | Date | Club Secretary Signature | Date |